

Video Visits - Updated Scheduling Features as of July 16, 2021

You can now schedule a one-on-one or group video visit with more flexibility and options.

- You can create a clinical or non-clinical event with any combination of the following:
 - OTNhub personal users (PCVC)
 - OTN room-based systems
 - Guests using OTNinvite such as patients or other health care professionals
 - Non-OTN, standards-based solutions (see [Standards-Based Solutions](#))
- You can now view events scheduled for your standards-based systems in the OTNhub Calendar.
- You can invite up to 60 participants.

Connect panel features

You have more options for inviting participants who use different types of systems and more flexibility for identifying the consultant.

The screenshot shows the 'Connect' panel with the following features highlighted by callouts:

- Select Event Type:** Clinical, Learning, Meeting
- Add Participating Systems:** Guest via email (OTNinvite), OTN member or system*, Non-OTN system (standards-based)
- Identify Host/Consultant system:** Host / Consultant, Participant
- Select or clear an OTN system as a Favourite:** Not yet a favourite, Favourite
- Identify Consultant / Host**:** Dr Host Consultant
- Provide a title, Number of patients, and Patient's presence:** titled Clinical Event to discuss 1 patient who is present
- Call now or schedule for a future date and time:** Call Now, Schedule
- Link to more information:** OTNinvite is applicable in select situations. For more info click [here](#). Please take a moment to consider [Patient Eligibility](#).

* Your personal (PCVC) system is added automatically if you are not set up to schedule on behalf of another system (i.e., you are not a "delegate" for one or more OTN systems).

** Consultant field does not appear if an OTNhub personal user (PCVC) is selected as the host.

For more information and instructions, starting July 16, 2021 visit the [Ontario Health \(OTN\) Training Centre](#) or [eVisit Help user guides](#).

Some [resources](#) are also available in [French](#).

How it will change from what you do today

With this release you can do everything you do today (and even more), but there are a few changes to the Connect panel. For example, some fields have moved and you have more choices for inviting participants.

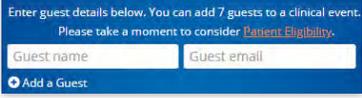
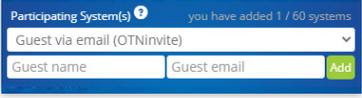
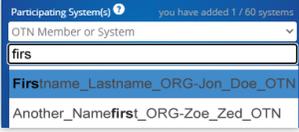
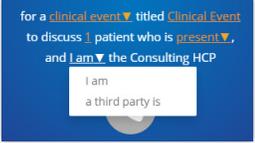
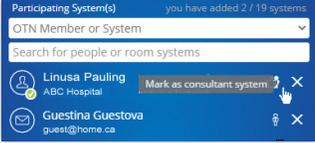
The new Connect panel involves these basic changes:

- First, you identify the Event Type and when adding participants, you need to identify the participating system type and the contact information.
- If you are a delegate (schedule on behalf of another user), you need to search for your delegator's system.
- You need to indicate the consultant/host system.

Below is a table with an example comparing what you do today with what you will do after July 16, 2021.

Scheduling an OTNinvite by Delegate

This example covers the steps for a delegate scheduling an event on behalf of another system. If you are scheduling for yourself and you do not have other associated systems, there are slight differences.

Before	As of July 16, 2021
<p>You first selected OTN Member or OTNinvite.</p> 	<p>All events can now include a mixture of Guests via OTNinvite, OTN members or systems, and non-OTN systems.</p> <p>There is no need to identify OTN Member or OTNinvite.</p>
<p>For OTNinvites, you entered your guest's name and email.</p> 	<p>For OTNinvites, you select a Participating System type of "Guest via email (OTNinvite)", enter the name and email, and click Add.</p> 
<p>To add another guest, you clicked "Add a Guest" and added their information.</p>	<p>To add another guest, repeat this step. Now you can include different participant system types in the same event.</p>
<p>You identified the person you are scheduling for from a "Scheduling on behalf of" drop-down list.</p> 	<p>You identify the person you are scheduling for by selecting a <i>Participating System</i> type of "OTN Member or System" and searching for your clinician's system from a drop-down list.</p> 
<p>You identified the Consultant by selecting 'I am' or 'a third party is' the Consulting HCP.</p> 	<p>You identify the Consultant by clicking the consultant icon in the Participating Systems list.</p> 
<p>You identified the Event Type from a field at the bottom of the panel.</p> 	<p>You identify the Event Type at the top of the panel.</p> 
<p>You provided the Title and Number of Patients from fields at the bottom of the panel.</p> 	<p>You provide the Title and Number of Patients from fields at the bottom of the panel.</p> 
<p>To schedule and send invite, you clicked .</p>	<p>To schedule and send invite, you click .</p>