





Making an Unscheduled Call from the Directory

You can make an unscheduled (also known as on-demand or ad-hoc) videoconference call to other OTNhub eVisit (Videoconference) users from the Directory.

When you click the **Video call** button  to initiate a call, a **Call Settings** pop-up appears and you can start a call following the standard eVisit (Videoconferencing) procedures.

For detailed instructions about eVisit (Videoconferencing) unscheduled calling, refer to the user guides available from [eVisit \(Videoconferencing\) Help](#) .

- **User to User Calling** ([PC/Mac](#) )
- **Room System Calling** ([PC/Mac](#) .

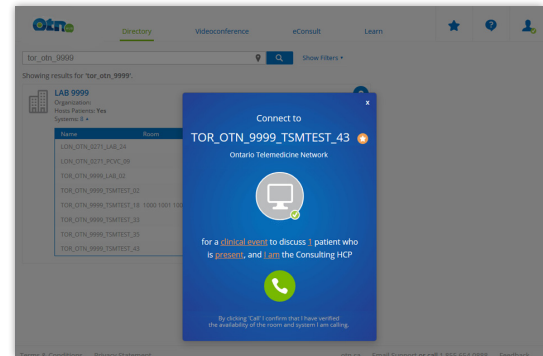





Figure 1: Call Settings pop-up

Calling a Person

Note that when calling another user, the person you are calling:

- Must be a registered eVisit (Videoconferencing) user, and
- Must be logged in to the **Videoconference service** at [otnhub.ca](#)  and have a browser window open.)

To initiate a call from a search results list, [search for the person](#) , locate their name in the results list and click the associated **Video call** button  in the actions panel at the top right of the search result listing.

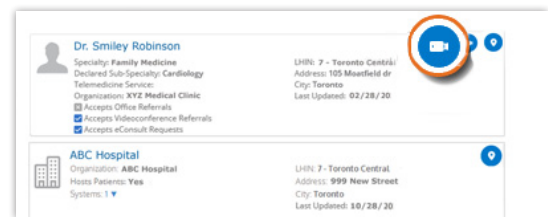




Figure 2: Search results person video call button

To initiate a call from a person's profile details, open the desired [profile details](#)  and click the associated **Video call** button  in the actions panel at the top right of the profile details page.

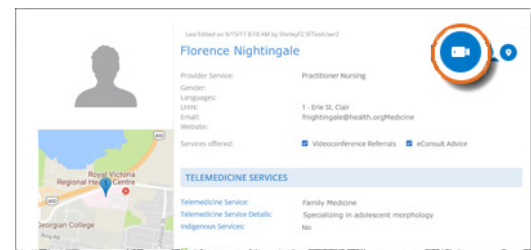


Figure 3: Profile details person video call button

For further assistance and technical support, contact OH-OTN Technical Support

Phone: 1-855-654-0888 **Email:** techsupport@otn.ca

Calling a System

When calling a room-based system, always confirm that they are expecting your call, to avoid a privacy breach.

To make an unscheduled call from a search results:

1. To find the site that hosts the system, [search for the site](#) and locate the site name in the results list.
2. To view the systems associated with the site, click the **Show Systems** indicator.
3. To initiate a call to the system, click the system's associated **Video call** button in the **Actions** column of the systems panel.

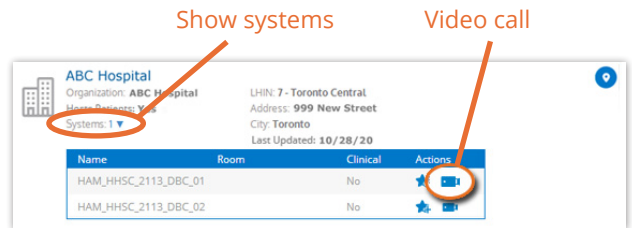


Figure 4: Search results system video call button

To initiate a call from a site's profile details, open the desired [profile details](#), scroll down to the **Systems** section and click the associated **Video call** button in the header of the systems panel.

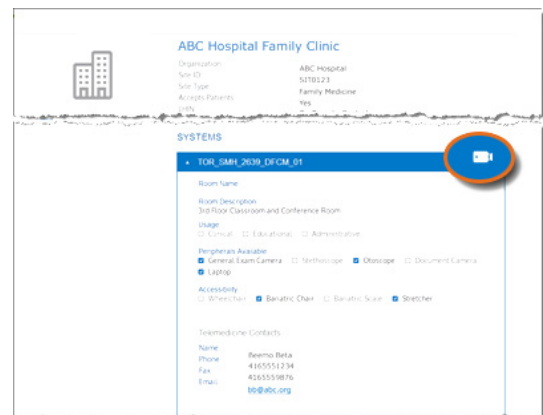


Figure 5: Profile details system video call button